

BY-LAWS
OF THE
OKLAHOMA SELFBOW SOCIETY

ARTICLE 1
NAME

The name of this organization shall be the Oklahoma Selfbow Society, hereinafter referred to as the OSS.

ARTICLE 2
PURPOSE

The OSS is formed to “Preserve the Heritage” of primitive archery by promote and teaching the construction of primitive bows, arrows and knapping stone tools. The OSS shall be a non-profit organization that may receive gifts, donations and legacies from any sources for the advancement or support of its purpose. The OSS is organized exclusively for charitable, religious, education and scientific purposes under section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code. (amended Mar, 2011)

ARTICLE 3
GENERAL MEMBERSHIP

- Section 1. Members shall be any person(s) with an interest in learning or teaching the primitive arts, Officers, and others approved by the Executive Board.
- Section 2. Members must be in good standing with regard to dues, duties and conduct set forth by OSS.
- Section 3. Individual members receive one (1) vote, Family memberships receive two (2) votes and Corporate members receive two (2) votes at the Annual Meeting.
- Section 4. Memberships may be terminated by two-thirds vote of the Board at any scheduled OSS meeting.

ARTICLE 4
BOARD of DIRECTORS

- Section 1. The purpose of the Board of Directors is to oversee the business of the OSS, and the Board of Directors are vested with decision-making powers.
- Section 2. The Board of Directors, hereinafter also referred to as Board, consists of the following voting positions:
- A. President
 - B. Vice-president
 - C. Secretary / Treasurer

- D. Area Representatives (total of four (4) using I-35 / I-40 as dividing lines for the four quadrants)
- E. Non-Resident Representative
- F. At-Large Representative (amended Feb, 2011)
- G. Event Coordinator

Section 3. Officers shall be elected by the membership at the Annual Banquet Meeting (amended Feb, 2011) by a majority vote of the members in attendance as set forth in Article 3 and Article 6. All Officers shall serve for a term of two (2) years. No person shall be elected to more than one office concurrently in OSS. In the event the President is unable or unwilling to complete his / her term the Vice-President will assume his / her role as President. If any other member of the Board is unable or unwilling to complete his / her term, the position will be filled with a person willing to serve and 75% approval by a quorum of the existing Board.

Section 4. The duties of the Officers shall be as follows:

- A. The President shall preside at all meetings, act as the General Manager of OSS, and serve as the registered agent of the OSS, voting only to break a tie.
- B. The Vice-President shall act in the absence of the President with the same authority, shall be a voting Member of the Board with all rights, duties and responsibilities of members of the Board and shall perform other duties as assigned by the Board.
- C. The Secretary / Treasurer shall record and publish all meeting minutes and maintain funds received by OSS in a banking institution approved by the Board. He / She will publish an accounting for OSS at the end of each Annual year and provide a report at each meeting.
- D. The Area Representatives, representing the NE, SE, SW and NW areas of the State using I-35 / I-40 as the dividing lines for each quadrant shall assist in the organization of demonstration events such as OJAM and the ODWC EXPO as well as any other event in their geographic area and perform other duties as assigned by the Board.
- E. The Non-resident Representative must live outside the border of the State of Oklahoma. He / She shall keep the Board informed of activities in the region similar in nature to that of OSS, assist in the organization of demonstration events such as OJAM and the ODWC EXPO and perform other duties as assigned by the Board.
- F. The At-Large Representative shall assist the organization in demonstration events such as OJAM and the ODWC Wildlife Expo as well as any other event in their geographical area and perform other duties as assigned by the Board. They may reside anywhere. (amended Feb, 2011)

G. The Events Coordinator shall organize demonstrations at events such as OJAM, ODWC Wildlife Expo or any other similar event and perform other duties as assigned by the Board. He / she may organize a committee which he /she will chair to assist in organizing these events.

Section 5. Recognizing that the Officers of the Board serve a vital function in the successful operation of the OSS, it is important that Officers attend all scheduled meetings. Any Officer failing to attend meetings in such a manner that consistently results in a failure of a quorum shall have his/her continued tenure subjected to a vote of the Board in no less than ten (10) or more than thirty (30) days from the last meeting of the Officers where a quorum was not established. Any Officer may be removed from office for failure to fulfill their duties and responsibilities by a two-thirds vote of the Board.

Section 6. Any action which may be taken by the OSS may be taken by a majority vote of the Board, unless otherwise specified in another section or article of this document, provided the Board shall not have the power to take any action which will render OSS unable to act as an organization or in a manner inconsistent with the purposes of the OSS as set out in the Constitution of the OSS.

Section 7. The Board may appoint non-voting advisory members to assist with the execution of OSS business. The Webmaster, and Newsletter Editor / Publisher shall be appointed by the Board. Holding these positions will not preclude the holder from serving in another capacity on the BOD. They shall serve at the discretion of the Board and shall remain until replaced by a subsequent vote by the BOD. (Amended Feb, 2011)

ARTICLE 5 MEETINGS

Section 1. The OSS shall hold two meetings annually; Additional meeting(s) may be called by any member of the Board. Except for circumstances deemed an emergency by the Board, no meeting may be held without reasonable public notice, such as the OSS website, as to its time and location. All meetings shall be open to the Membership of the OSS and any interested persons, except BOD meetings held to approve or revoke membership to OSS.

Section 2. The meeting held in the fall shall be called the Annual Meeting. The meeting held during the first quarter of each year shall be the Annual Banquet Meeting. One half of the board shall be elected at this meeting as follows: During even numbered years the offices of President, Secretary / Treasurer, Northwest Representative, Southeast Representative and Event Coordinator shall be elected. During odd numbered years the offices of Vice-President, Northeast Representative, Southwest Representative and At-Large Representative shall be elected. (Amended Feb, 2011)

Section 3. A quorum of Officers is required at all meetings to conduct business. A quorum is defined as six (6) or more different officers.

ARTICLE 6
VOTING

Section 1. Except for the election of the Board at the Annual Meeting, only members of the Board shall have one (1) vote each at any meeting, with the President voting only to break a tie.

Section 2. All members of the OSS, as defined in Article 3, may vote in the election of the Board at the Annual Meeting.

ARTICLE 7
FISCAL YEAR

The fiscal year of OSS shall be from January 1 to December 31.

ARTICLE 8
AMENDMENTS

These By-laws may be amended by two-thirds vote of the Board, provided that the amendment has been presented in writing at the previous meeting.

ARTICLE 9
MEETING RULES

The rules contained in the current edition of Robert's Rules of Order shall govern OSS meetings in all cases in which they are applicable and do not conflict with the By-laws or Constitution.

ARTICLE 10
DATE IN EFFECT AND FORMAT

These By-laws shall be in effect as of the first day of September 2009. Future amendments to the By-laws shall take effect upon passage or upon a date specified in the amendment. Insertion of By-laws into the text of this document shall have the date of adoption noted within parenthesis after the inserted text. (i.e. Amended June 2008)

ARTICLE 11
COMMUNICATION

The OSS recognizes the value of maintaining its identity as an organization in order to promote the purposes of the OSS and the further value of facilitating the distribution of information about the OSS and communication with the OSS.

Section 1. The OSS shall utilize the Secretary / Treasurer's home mailing address for the purpose of receiving correspondence.

Section 2. The OSS shall coordinate the continuation and content of the OSS and OJAM web sites. The Webmaster has the responsibility for maintaining and updating the OSS web site.

ARTICLE 12
FISCAL / RECORDS MANAGEMENT

The OSS recognizes the importance of fiscal responsibility.

Section 1. The OSS may establish a committee, hereinafter named the Budget committee, to establish a budget to be recommended to the Board including necessary anticipated expenditures and projected income based on past history and other sources of income. The committee chairperson shall be the Secretary / Treasurer and consist of such other persons as the Board may determine, including members of good standing from the general membership.

The OSS recognizes the importance of maintaining appropriate accounting and records.

Section 1. The OSS may establish a committee, hereinafter named the Recording committee, to establish and coordinate the updating of the books and records of the OSS. The committee shall be the Secretary / Treasurer and consist of such other persons as the Board may determine, including members of good standing from the general membership.

The OSS recognizes the importance of the protection of the OSS, its Board and its members.

Section 1. The OSS may establish a committee, hereinafter named the Insurance committee, to immediately establish the existence and extent of insurance maintained by the OSS. The committee shall have the authority to negotiate and obtain such necessary coverage as the committee deems appropriate and shall report its actions as soon as practical to the Board. The Board may appoint as chairperson a member of the Board and consist of other persons to the committee as the Board may determine, including members of good standing from the general membership.

ARTICLE 13

PROMOTION

The OSS recognizes the importance and value of promoting its identity as the OSS and the purposes of the OSS.

Section 1. The OSS may establish a committee, hereinafter named the Public Relations committee, to investigate the purchase of shirts, caps, and other promotional materials that can be worn / displayed to promote the presence and identity of the OSS. The committee chairperson shall be the Event Chairperson and such other persons as the Board may determine, including members of good standing from the general membership.

The OSS recognizes the importance of the coordination of its efforts with other organizations such as the Oklahoma Bowhunting Council and the Oklahoma Department of Wildlife Conservation.

Section 1. The OSS may establish a committee, hereinafter named the Liaison committee, to investigate the coordination of efforts with these and similar organizations and agencies. The committee chairperson shall be the Vice-President, and may include liaisons appointed for such organizations and such other persons as the Board may determine, including members of good standing from the general membership.

ARTICLE 14 DISSOLUTION

In the event the OSS shall cease operation and no similar organization exists to receive its assets and property, its assets and property shall be transferred in accordance to Oklahoma Law (amended Mar, 2011).

WITNESS TO ADOPTION

We, the undersigned and titled, do hereby assert and witness that REVISIONS and ADDITIONS to these By-Laws of the Oklahoma Selfbow Society have been adopted and ratified by majority vote at a regular meeting of the Oklahoma Selfbow Society on March 19, 2011.

Original signed March 19 by President Tommy Leach, Vice President Mike Hames, and Secretary/Treasurer Terry Newman. File copy available online at www.okselfbow.com

_____ *Date* _____
President

_____ *Date* _____
Vice President

_____ *Date* _____
Secretary / Treasurer